



Resident Advisor

Department: Department of Student Development

Supervisor: Residence Life Coordinator

Time Commitment: August 25, 2025 until April 18, 2026

Position Summary:

Resident Advisors (RA) are to work in conjunction with the Department of Student Development to minister to the needs of Tyndale residents. The primary goal is to create a community whereby everyone is encouraged to strive in becoming Christ-like servants and thrive as students and persons.

Student Leadership Responsibilities:

- Attend spring, fall, winter, and spring student leadership training sessions
- Complete Mental Health First Aid training prior to the contracts start date
- Attend fall and winter student leadership retreats
- Attend monthly student leadership meetings
- Assist with facilitating different activities during Orientation Week
- Have weekly Residence team meetings
- Meet one to two times a month with RLC
- Meet as a team for team building activities once per semester
- Attends chapels and community gatherings on a regular basis

Christian Community Development

- Work with the residence team for various residence events
- Plan and lead weekly Tuesday Hall events / meetings - Bible studies, prayer meetings, sports, outings, games, etc.
- Work with the Hall to plan and execute events for residents
- Develop and maintain ongoing relationships with residents
- Strongly encouraged to meet one-on-one with residents at least once per semester
- Respond to personal student problems/issues
- Promote accountability among the residents
- Promote involvement in school functions and programs such as counselling seminars, athletics, worship team involvement, and student council events
- Pray regularly for the members of your Hall
- Apply Tyndale student policies and campus procedures

Security and Residence Management

- Keep the RLC aware of situations in residence. Whether violation of Community Living Standards, relational strife, medical emergencies and mental health concerns.

- Uphold and apply the Community Living Standards and the Student Handbook
- Complete bi-weekly RA reports given by RLC
- Report maintenance concerns to the RLC
- Report for rounds during the week and submit a Rounds Report at the end of each shift
- Report for rounds at least one weekend/semester
- Required to be on call on campus one night/week

Time Commitments

- This service opportunity will demand a minimum of 9 hours per week each semester
- Plan and facilitate the RA Appreciation Event
- Required to remain on campus for the complete 2025-2026 school year
- Fully available for the Fall New Student Orientation program
- Participate/attend fully in spring and fall training, including retreats
- Return to campus before fall and winter semesters start for training and/or retreats
- Required to be on rounds/ on call once per week, and one weekend/semester
- Attend monthly leadership workshops/meetings
- Weekly Team meetings
- One to two meetings per month with the RLC
- Plan and facilitate regular Hall events
- Meet with residents one-on-one within your hall
- Be available at different times of the day/night to assist residents and apply Community Living Standards

Qualifications

- A cumulative GPA of 2.3 and a current GPA of 2.00. If the student's cumulative GPA is less than 2.3 then the student must have a current GPA of 2.7.
- Good financial standing with Tyndale
- Good standing with chapel attendance.
- Able to return to campus before fall and winter semesters start for training and/or retreats
- Be a good role model for Christian Students
- Evidence of a strong and growing personal relationship with Christ
- Genuine concern for the development of people and a commitment to Tyndale's ministry
- Uphold and adhere to the statements, standards, and guidelines set out in the Student Handbook.
- Administrative and organizational abilities
- Event and project management is beneficial
- Ability to respond to emergencies
- Must be able to live on residence
- Flexibility
- Able to take initiative and think creatively
- Desire for personal growth
- Good teamwork and communication skills
- Conflict resolution skills is beneficial