



## President of the TUUSA Council

**Department:** Department of Student Development  
**Supervisor:** Community Life Coordinator (Undergraduate)  
**Time Commitment:** August 24, 2025 to April 10, 2026

### Position Summary:

The President is the chief executive officer of the Tyndale University Undergrad Student Association (TUUSA) Council. As the President they are responsible for representing the student body and give vision and direction to the TUUSA Council. As a student leader they are responsible to model and uphold the standards set in the Tyndale Student Handbook, and to strive for excellence in their academics.

The President is responsible to actively seek out and meet with students, to hear their concerns and communicate the concerns to the appropriate people at Tyndale. They are also responsible for providing leadership, encouragement, and motivation to the executive team and the council.

The President is responsible to the student body, the TUUSA Council, and Student Development.

### Student Leadership Responsibilities:

- Attend spring, fall, and winter student leadership training sessions
- Attend fall and winter student leadership retreats
- Attend and assist in leading monthly student leadership team meeting, run by Student Life
- Meet regularly with the Community Life Coordinator (Undergraduate)
- Assist with facilitating different activities during Orientation Week
- Attend and assist with facilitating activities during U Getaway
- Attend chapels and community gatherings on a regular basis

### Appointment Responsibilities:

- Executive Council
  - Encourage, support, and advise the Community Life Representatives (CLR) which make up the Executive Team
    - Provide leadership and vision for what the Executive Team wishes to accomplish throughout the year

- Work with each CLR on at least one initiative for the year regarding their specific role and work that you can accomplish together (ie. Spiritual Formation, Events, Marketing and Communication)
- Meet with each CLR one-on-one regularly to work on your initiative and check in
  - Ensure they are working well and accomplishing necessary tasks
  - Provide encouragement and support in the leadership of their respective teams and projects
- Student Council/Leadership
  - Attend, assist, and be present for Spiritual Formation events, Community wide events, and House events
  - Attend at least one House Leader and Event Organizer meeting per semester
  - Help prepare and lead the monthly All Student Leadership Meetings
  - Communicate with Student Council members in terms of the overall picture of vision, and ideas.
  - Actively seek to understand student needs and issues and bring them to the Council and, as necessary, communicate them to the appropriate levels within the institution.
  - Act as a vehicle for communication of all necessary information between the Administration/Faculty/Staff, the Student Council members and the Student Leadership overall.
  - Facilitate conversation around the students' needs and issues, problems, and arising issues.
  - Allow for feedback and strategies to work through the issues and problems that arise.
- Committee and Staff Meetings
  - Sit on Tyndale committees to provide student insight (as designated and deemed appropriate by Tyndale Departments)
  - Meet with the Dean of Student Life at least once each semester
    - Report the successes and the arising issues as expressed from the student body and the TUUSA Council.
  - Schedule a meeting with the Tyndale President, Provost and Academic Dean once each semester
    - Report the successes and the arising issues as expressed from the student body and the TUUSA Council.
- Succession Plan
  - Educate next year's TUUSA President on their responsibilities within the position. This can take many forms, but must include the following:
  - Write a brief report at the end of each term with respect to how you felt about the term, what went well, what you could have managed better, and so on.
  - Meet with next year's President at least once in order to discuss the position and to answer any questions the new leader might have.
- This service opportunity will demand a minimum of 8 hours a week each semester.

### **Qualifications**

- A cumulative GPA of 2.30 and a current GPA of 2.00. If the student's cumulative GPA is less than 2.3 then the student must have a current GPA of 2.7 in the previous semester.
- Good financial standing with Tyndale.
- Good standing with chapel attendance.
- Able to return to campus before fall and winter semesters start for training and/or retreats

- Have served in some previous student leadership capacity at Tyndale University Undergrad
- Able to take initiative, think creatively.
- Actively involved within the Tyndale Community.
- Administrative and organizational abilities.
- Be a good role model for students.
- Commitment to Tyndale's mission and vision.
- Desire for personal growth.
- Experience with conflict resolution.
- Good verbal communication skills.
- Previous Leadership experience.
- Professing Christian with demonstrated spiritual maturity.
- Uphold, adhere to, and model the policies, standards, and statements contained in the Tyndale University Student Handbook.

*Revised January 2025*