



## TEST/EXAM ACCOMMODATION REQUEST FORM

- 1). Complete this form to request **in-person** accommodations for your **on-campus** test(s) or exam(s).
- 2). Submit **one form per test/exam**.
- 3). Email completed form(s) to the **Accessibility Service Office** ([accessibilityservice@tyndale.ca](mailto:accessibilityservice@tyndale.ca)) and **your professor**.
- 4). Form(s) must be received **2-weeks before** the scheduled date of the test/exam, otherwise it may result in you forfeiting your accommodations.
- 5). The accommodations you list must be based on the **Test/Exam** section of your accommodation plan.

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

myTyndale Email: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

<i>Example:</i>	
Course Name:	Introduction to Literature I
Professor:	Dr. Masson
Date of the Test/Exam:	October 19 <sup>th</sup>
Scheduled Time:	2:15 pm
Length of Test/Exam:	1.5 hours
Accommodations Required (based on accommodation plan):	Separate Space, Computer, 50% Extra-Time

Course Name:	
Professor:	
Date of the Test/Exam:	
Scheduled Time:	
Length of Test/Exam:	
Accommodations Required (based on accommodation plan):	

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

OFFICE USE ONLY	
Date Received:	Received by: