REQUEST TO TAKE A COURSE BEFORE THE NECESSARY PREREQUISITES HAVE BEEN TAKEN

Course instructors in the Counselling Major give great thought and care to the course prerequisites and do not readily make exceptions. However we do recognize that under unusual circumstances a request to take a course without the required prerequisite will be considered as long as it does not put the student or the rest of the class at a disadvantage.

Students making such a request should fill in the following form and make an appointment to discuss it with the instructor of the course.

Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Course code of the desired course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Instructor of the course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term in which you would like to take the course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Course Code of the prerequisite that has not been taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term in which you anticipate taking the prerequisite course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please explain why you would like to be considered for entrance into the class without having taken the prerequisite course in advance of taking the desired course:

Signature of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Request granted: \_\_\_\_\_\_\_\_\_\_\_\_\_ Request denied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_